

PHASE I EVV STAKEHOLDER MEETING NOVEMBER 2, 2020

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In-Home Supportive Services (IHSS)

Proposed Changes for Live-In Providers

November 2, 2020

Agenda

- Welcome & Purpose
- Proposed Timesheet Changes for Live-In Providers
- System Enhancements for Live-In Provider Self-Certification
- Stakeholder Comments



Electronic Visit Verification (EVV)

- Enrollment in EVV has been very successful. Over 95% of In-Home Supportive Services (IHSS) and Waiver Personal Care Services (WPCS) providers and recipients are using an electronic method to submit and approve timesheets which include the Electronic Visit Verification (EVV) timesheet requirements.
- CDSS has received guidance from the federal government that live-in providers are not required to meet EVV requirements.
- The purpose of this meeting is to discuss the system changes that will be made so that start time, end time and location are no longer captured for live-in providers
- CDSS has tentatively scheduled these changes to go into effect in January 2021.

Proposed Automated Solution

Providers will self-certify that they reside with their recipient(s) for EVV purposes. The EVV system will automatically exclude any provider that has filed an SOC 2298 - *Live-in Self-Certification Form for Federal and State Tax Wage Exclusion*.

The proposed automated solution for IHSS/WPCS providers who live with their recipient and **have** submitted an SOC 2298 is as follows:

- Providers with an SOC 2298 on file will **automatically** no longer be required to complete the EVV fields Start Time, End Time and Location when they access their timesheet.
- These changes apply to both Electronic Services Portal (ESP) and Telephone Timesheet System (TTS).
- This will be seamless to existing live-in providers. CDSS plans to send notices to all providers, with an SOC 2298 on file, informing them of the change.

Please Note: This change will only apply to the timesheet for the recipient the provider lives with. If a provider works for more than one recipient, they will have to complete the EVV fields on the timesheet for each recipient they do not live with.

Proposed Solution for Self-Certifying

CDSS knows that there are some providers who live with the recipient they serve and have not submitted an SOC 2298. These individuals are still excluded from the EVV requirement but must self-certify when they are submitting their timesheets.

The system will prompt all providers, in both ESP and TTS, to self-certify that they live with their recipient when they access their timesheets.

It is recommended that providers who live with their recipient, submit the SOC 2298 to automatically be excluded from the EVV requirements; although it is not required for EVV purposes.

Please Note: IHSS/WPCS providers who submit an SOC 2298 may still be eligible for all tax benefits and programs. Please consult your tax preparer for more information.

Timesheet Changes for Live-In Providers Electronic Services Portal

IHSS/WPCS providers, who have self-certified, either through the SOC 2298 or on ESP/TTS, that they live with their recipient, will no longer see the EVV fields – Start Time, End Time, and Location.

Workweek 1

	HOURS WORKED	
SUN 29 Jul	<input type="text" value="00"/>	<input type="text" value="00"/>
MON 30 Jul	<input type="text" value="00"/>	<input type="text" value="00"/>
TUE 31 Jul	<input type="text" value="00"/>	<input type="text" value="00"/>
WED 1 Aug	<input type="text" value="10"/>	<input type="text" value="30"/>
THU 2 Aug	<input type="text" value="09"/>	<input type="text" value="00"/>
FRI 3 Aug	<input type="text" value="10"/>	<input type="text" value="30"/>
SAT 4 Aug	<input type="text" value="09"/>	<input type="text" value="00"/>
<input type="button" value="Save"/>		WORKWEEK TOTAL: 39h 00m

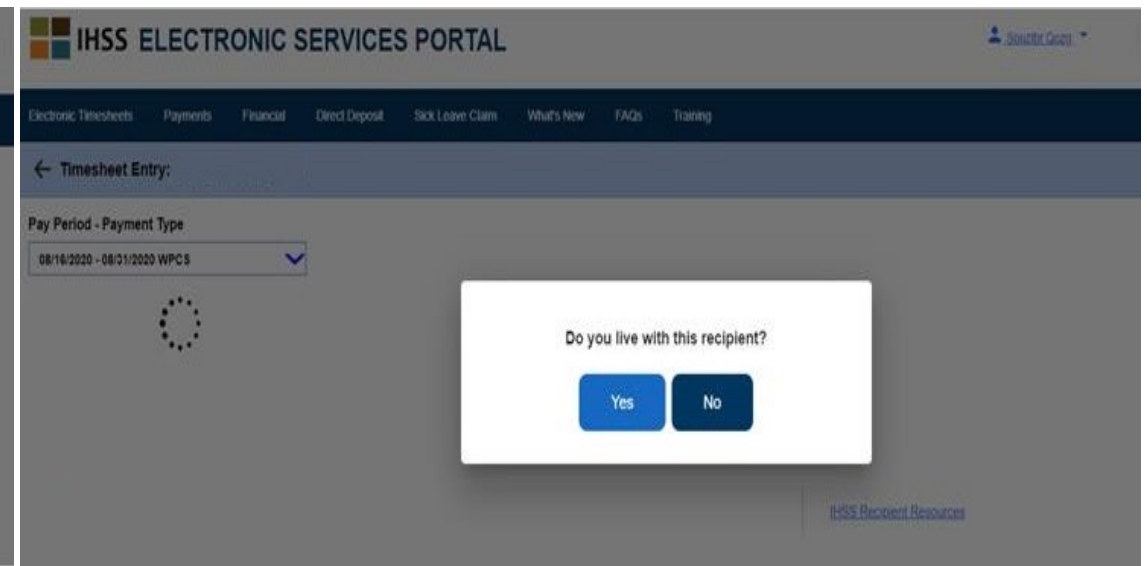
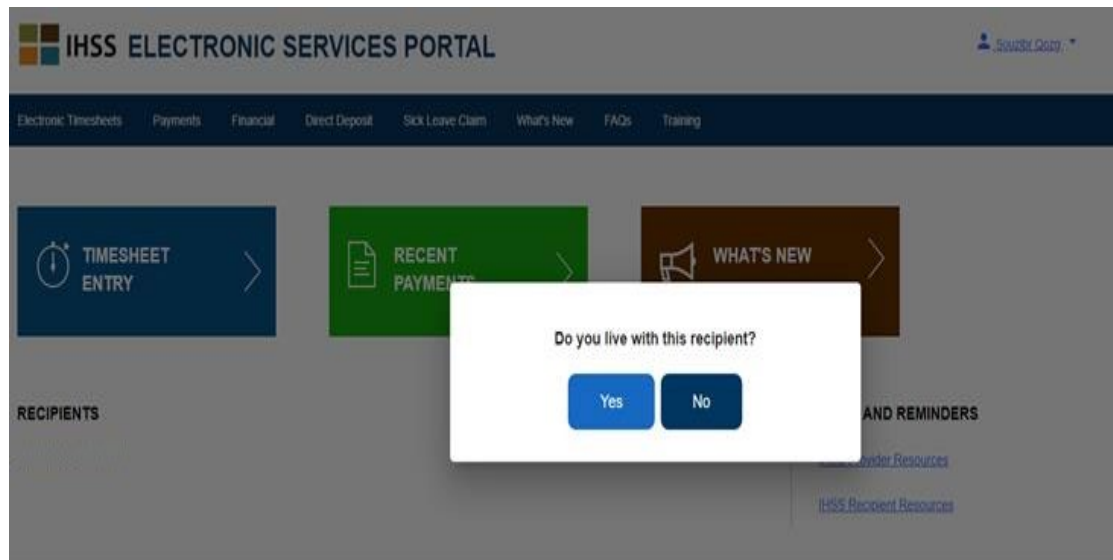
Workweek 2

Workweek 3

TIMESHEET TOTAL: 39h 00m

Proposed Changes for Live-In Providers in the ESP

- The ESP will ask all IHSS/WPCS providers who have not submitted an SOC 2298 if they live with their recipient each time they access a timesheet for the first time for a particular pay period.



- If an IHSS/WPCS provider confirms that they live with their recipient and has not submitted an SOC 2298, they are self-certifying.

Proposed Changes for Live-In Providers in TTS

- If the proposed changes are made, IHSS/WPCS providers who use the TTS to complete their timesheets and who have self-certified that they live with their recipient, will not be prompted to complete the EVV fields.
- The TTS will ask all IHSS/WPCS providers, who have not submitted an SOC 2298, if they live with their recipient each time they access a timesheet for the first time for a particular pay period. If the answer is yes, they will not be prompted to complete the EVV fields.
- If an IHSS/WPCS provider confirms that they live with their recipient, and has not submitted an SOC 2298, they are self-certifying.

Things to Remember

- Providers can self-certify either by submitting an SOC 2298 or through the prompts.
- The SOC 2298 can be submitted online through the ESP or through the paper process.
- There are no penalties if a provider makes an error.
- The proposed changes would not effect the recipient's ability to approve the timesheets electronically. It would change what they see or hear, but they would still need to approve the timesheet before the provider could be paid.



Questions/Comments



THANK YOU FOR ATTENDING

Live-In Provider Self-Certification Information:

<https://www.cdss.ca.gov/inforesources/ihss/live-in-provider-self-certification>

ESP website:

www.etimesheets.ihss.ca.gov